



## NORTHBROOK 4<sup>TH</sup> OF JULY PARADE—PARADE PARTICIPANT INFORMATION

Welcome to the Northbrook 4<sup>th</sup> of July Parade. We look forward to seeing you on the 4<sup>th</sup> and creating a fun and entertaining event for our community.

In order to ensure a timely start, please follow these simple guidelines.

- The parade will step off at 2:30pm.
- The staging area will open at 1:00pm.
- Parade Drop-Off:
  - Located on Shannon Road in the area just north of Westmoor School.
  - All vehicles—busses and cars—dropping off parade participants will enter Shannon at Pfingsten.
  - Participants will be met by a volunteer and directed to the Parade Staging Area.
  - Busses will then drive to the Bus Parking Area at St. Norbert School at the end of the parade route. A road map will be provided.
- Parade Staging Area:
  - Located on Cherry Lane between Pfingsten Road and Western Avenue.
  - All parade floats and vehicles will enter Cherry at Pfingsten between 1-2:15pm.
  - There are designated spaces for all parade entrants marked with your group's number.
  - At each staging space, an information bag will contain your entry number which must be affixed to your vehicle or main banner so it is visible to all parade watchers. The number is a label with removable adhesive that can be attached to any solid surface.
  - Group numbers 1-35 will line up on the north side and group numbers 36-75 will line up on the south side of Cherry Lane.
- Parade Headquarters:
  - Located on Cherry Lane just east of Westmoor School.
  - Specialty Units will report there to pick up their checks.
  - Signed Parade Waivers are dropped off here.
  - All participants are urged to bring their own drinking water. Some water will be available.
- Water Station/Restrooms:
  - Located on Cherry Lane in front of Westmoor School.
  - Volunteers will be there to answer any questions you may have.
  - Restrooms are available in Westmoor School and portable units are at the Northbrook United Methodist Church parking lot.
  - All participants are urged to bring their own drinking water. Some water will be available from a courtesy cart that will patrol the staging area.
- Emergency Locations:
  - In case of inclement weather the following public buildings will be available:
    - Greenbriar School, 1225 Greenbriar Lane
    - Westmoor School, 2500 Cherry Lane
    - Northbrook Public Library, 1201 Cedar Lane



- Northbrook Village Hall, 1225 Cedar Lane
- All parade entries must sign a Parade Waiver. If you have not already done so, complete the Waiver included with this email and return to Linda Cruz-Uribe at [lcruz-uribe@nbparks.org](mailto:lcruz-uribe@nbparks.org) before July 2. One Waiver per group is needed.
- If you have a question on the day of the event direct it to any volunteer in a yellow t-shirt. You may also call:
  - Eileen Loftus                      847-421-4043                      Parade Logistics
  - Linda Cruz-Uribe                      224-622-9969                      Check-in, Payments, General Information
  - **For emergencies dial 911.**
- Float/Entry Organizers:
  - Please choose a designated pick-up spot at the end of the parade route and notify participants.